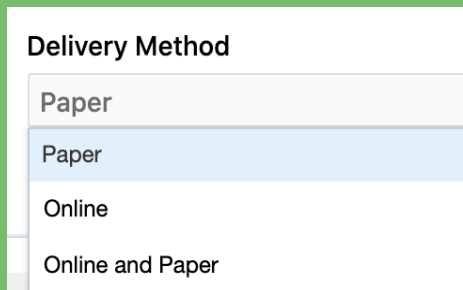
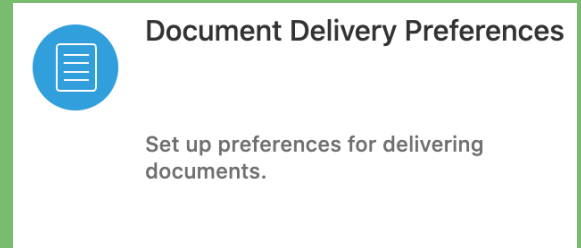
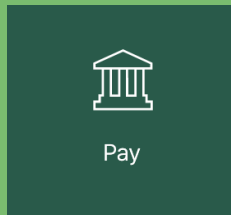
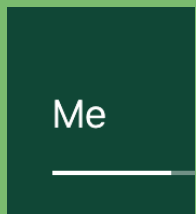


How Can I Select my W-2 Delivery Method?



You can select your W-2 delivery method to be **paper**, **online**, or **both**. The preferred delivery method is **online**, and users can print their W-2 from Ignite if needed.

To Do This Within Ignite, Follow These Steps:



Save



To select your W-2 delivery method in Ignite, first, click the **Me** tab. Then, click the **Pay** tile. Next, click **Document Delivery Preferences**. Then, next to the W_2 section click the **pencil icon**. Finally, select your delivery method and click **Save**.