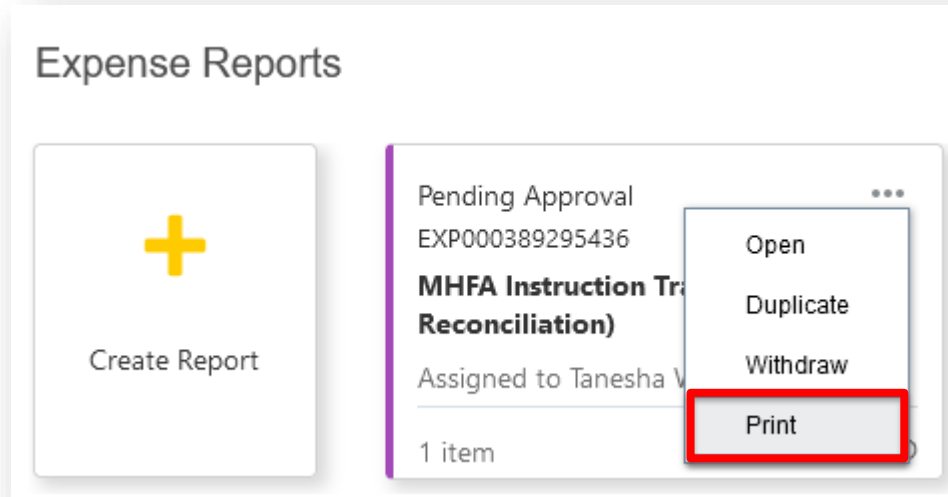


# Expenses



## Print Preview for PDF and MS Office Document Attachments in Expense Reports

Expense Report Print Preview can now support word, PDF, and excel attachments. It previously only supported image attachments.





# Purchasing



## Copy Requisition Header Attachments to the Purchase Order Header

REQ header attachments will now only be copied to the PO header. Previously, the REQ attachment would copy to each PO line.

Purchase Order: ORD0101254 ⓘ ★ View PDF Action

**Main**

General

Procurement BU	BAYLOR	Supplier	TestEquity LLC	Ordered	800.00 USD
Requisitioning BU	BAYLOR	Supplier Site	PIPS-3865 Opt-o	Total Tax	0.00 USD
Sold-to Legal Entity	Baylor University	Supplier Contact	Test23A	Total	800.00 USD
Bill-to BU	BAYLOR	Communication Method	E-Mail	Description	Test PIPS-3862 and PIP supplier site names
Order	ORD0101254	Email	ashley_m_davis@baylor.edu	Requisition	REQ0149651
Status	Open	Cc		Source Agreement	
Funds Status	Reserved	Bcc		Supplier Order	
Buyer	Ashley Davis	Bill-to Location	Accounts Payable Office		
Creation Date	02/13/2023	Ship-to Location	302 Piermont Ave Apt 1C South Nyack, RocklandNY 10960		

**Terms** **Notes and Attachments**

Note to Supplier	Note to Receiver	Attachments P2P Pre-payments.docx
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