

LD Schedule Version Name QRG

This resource provides a list of standard LD schedule version names. The standard format is [Pre-Fix] – [Current Date] – [First Letter of First name and Full Last name]

LD Schedule Entry Purpose	Pre-Fix
New Hire	New Hire -
New Assignment	New Assignment -
ICP - Element	ICP -
BW Overtime Pay Element LD	BW OT -
Percentage Allocation	Alloc Change -
Add Sponsored Project Costing	SP_Add -
End Sponsored Project Costing	SP_End -
Ending a Costing (non-Sponsored)	End Costing -
Other Costing String Change (PAF/Assignment Updates)	Costing Update -